Section 9.2 Checks. All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the corporation shall be signed by such officer or officers, agent or agents of the corporation and in such manner as **shall** from time to time he determined by resolution **of** the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer or Assistant Treasurer and countersigned by the President or a Vice President of the corporation.

Section 9.3 <u>Deposits</u>. All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies or **other** depositories **as** the Board of Directors may select.

Section 9.4 Gifts. The Board of Directors may accept, on behalf of the corporation, any contribution, gift, bequest, or devise for the general purposes or for any special purpose of **the** Corporation.

ARTICLE 10 - BOOKS AND RECORDS

Article 10.1 The corporation shall keep correct and complete hooks and records of all accounts and shall keep minutes of the proceedings of its Members, Board of Directors, and committees having any of the authority of the Board of Directors, which book, records, and minutes shall he kept by the Secretary of the Board of Directors. Such records shall be kept at the registered office of the corporation, or other place designated by the Board of Directors, and shall contain a record of the names and addresses of all the Members entitled to vote. All books and records of the corporation may be inspected by any officer, Director, or Member, or their agent or attorney for any proper purpose at any reasonable time.

ARTICLE 11 - NONPROFIT STATUS

Section 11.1 Prohibition Against Sharing in Corporate Earnings. Except as provided in Article 13 below, no Member, Director, officer, or employee **of**, or member of a committee of, or person connected with the corporation, or any other private individual shall receive at any time any of the net earnings or pecuniary profit from the operations of the corporation, provided, that this shall not prevent the payment to any such person of such reasonable compensation for services rendered to or for *the* corporation in effecting any **of** its purposes as shall be fixed by the Board of Directors; and no such person or persons shall be entitled to share in the distribution of any of the corporate assets upon the dissolution of the corporation. All Members of the corporation **shall** be deemed to have expressly consented and agreed that upon such dissolution or winding up of the affairs of the corporation, whether voluntary or involuntary, the assets of the corporation then remaining, after all debts have been satisfied, shall be distributed, transferred, conveyed, delivered, and paid over, to the Members in proportion to the relative number of sites that each Member has subjected to the activities of the corporation in the corporation's most recent fiscal year.

ARTICLE 12 - AMENDMENTS

Section 12.1 Amendment. Approval of a majority those Members present in person or by proxy at a meeting in which a quorum of Members exists shall he necessary to alter, amend, or repeal these Bylaws *and* adopt new Bylaws unless such amendment **shall** be for the purpose of conforming the Bylaws with applicable law, in which case, such amendment may he approved by majority vote of the Board.

ARTICLE 13 - DISSOLUTION

Section 13.1 <u>Manner of Dissolution</u>. The corporation may be dissolved upon the adoption by the Board of Directors of a resolution recommending voluntary dissolution.

Upon adoption of such resolution, dissolution of the corporation shall proceed in accordance with the Maine Nan-Profit Corporation Act.

Section 13.2 <u>Disposition of Assets</u>. Upon dissolution or winding up of the affairs *of* the corporation, whether voluntary or involuntary, the assets of the corporation then remaining, after all debts have been satisfied, shall be distributed, transferred, conveyed, delivered, and paid over, to the Members in proportion to the relative number *of* sites that each Member has subjected to the activities of the corporation in the corporation's most recent fiscal year.

Appendix C. Letters of Commitment

New England Telehealth Consortium

Proposal Two

This proposal is furnished by New England Telehealth Consortium (NETC) acting through its consultant and managing agent ProInfoNet.

desires

to participate as a member in NETC. NETC (the successor of the ProInfoNet New England Health Care Network), is a non-profit corporation founded to apply for the FCC Universal Service Fund (USF) Rural Health Care Pilot Program, and to implement a regional dedicated broadband network with Internet2 connectivity.

Overview

To meet the requirements of the FCC Rural Health Care Pilot Program that will fund up to 85% of the network design study and implementation of a private broadband regional telehealth network with Internet2 connectivity, ProInfoNet has lead the effort to organize a consortium of health care providers across Maine, New Hampshire and Vermont, known as NETC. Using NETC as the vehicle to file the FCC application and coordinate ongoing oversight of the network will serve the best interests of the consortium constituents.

Purnose

NETC is a consortium of healthcare providers formed for the following purposes:

- Design and implement a private broadband regional telehealth network with Internet2 connectivity;
- Link regional healthcare providers with urban public practices, research institutions, academic institutions, and medical specialists to provide greater efficiency in the sharing of information relevant to healthcare applications;
- Provide a shared broadband network with healthcare providers thereby increasing and validating telehealth and telernedicine opportunities in the region;
- Provide healthcare providers in rural areas with greater and easier access to current research, advances in medicine, expert support and team consults; and
- Allow healthcare providers in the region access to a common network for provision of electronic health records, remote medical diagnostics, telehealth, telemedicine. population health database, remote surgery, teledentistry, telepsychiatry and behavioral health treatment.

Initial Directors and Officers

A core group of individuals will serve as the initial directors and officers until the first annual meeting of Members, which is anticipated to be held in May 2007. Those individuals, referred to as the "Initial Board and Officers" include:

- Brian Thibeau, President and Director (COO, PenguisCAP)
- Kevin Lewis, Vice President and Director (Executive Director, Maine Primary Care Association)
- O Doug Smith, Treasurer and Director (CIO, Martin's Point)

At the first annual meeting of Members, each of the approximately 27 Members shall be entitled to appoint one individual to the Board of Directors of NETC, and the full Board will elect its officers to serve until the next annual meeting. An Executive Committee will be formed to facilitate efficient management of the organization between meetings of the full Board.

Benefits of Membershia

Each Member and their specified health care sites will be included in the FCC Rural Health Care Pilot Program application for the design and implementation of a private broadband network including Internet2 connectivity. If the application is approved, each NETC Member will be entitled to participate in a Telehealth network at any or all of their respective health care sites that were listed on the NETC application. The design, implementation, equipment and **WAN** services of this Telehealth network will be funded by the FCC Rural Health Care Universal Service Fund at up to 85%. Each Member would be required to pay for the unfunded portion of the costs of this network.

Rights of Membership

Each Member, through its representation on the Board of Directors, will be able to provide input into critical NETC decisions including vendor selection for creation of the network and network implementation priority among the various sites operated by the Members. Each Member will determine which sites within their organization will be connected to the NETC network. Each Member's representative on the Board of Directors will have one vote, notwithstanding the number of sites operated by the Member.

Operatine Expenses

Upon application approval, the Board will determine and estimate, if necessary, the operating expenses that will be incurred by NETC for each upcoming three month period. The aggregate of three months' expenses will be divided by the total number of sites operated by all of the Members to reach a per site expense amount. This amount will become the total amount of dues owed by each Member. The total number of consortium sites will be based on the number of sites listed on the FCC application as supplied by each Member. NETC will bill each Member the aggregate per site expense for such Member Each Member will be responsible for the expenses incurred by the sites operated by that Member and will determine in its own discretion, how billing will be allocated among its own sites. This process will be repeated every three months as needed to cover NETC expenses. Any balance of dues received and not spent at the end of a fiscal year shall be either put towards the following quarter's expenses or returned to Members proportionately. The board will determine which method shall be used. After the initial two-year period is completed, it is anticipated that NETC would begin determining dues on an annual basis for its Members once anticipated costs and expenses can be more easily determined.

Payment of Costs

Costs will be paid to vendors and suppliers of services as incurred during creation of the network. NETC's Board will determine the billing method, although it is anticipated that NETC will bill its Members according to the following formula: 100% of incurred costs minus the anticipated FCC funding commitment (e.g. 100% - 85% = 15%). In this situation, Universal Service Administrative Company (USAC) will pay the FCC funding commitment (e.g. 85%) directly to the supplier of equipment or services. Individual sites operated by a Member which are for-profit or do not otherwise qualify for the FCC funding commitment will pay 100% of the vendor and supplier costs as incurred.

Documents

The NETC Bylaws and Articles of Incorporation are available and will be sent upon request to any Member.

Network Design and Costs

Based on a preliminary needs assessment, ProInfoNet determined that a cloud based MultiProtocol Label Switching (MPLS) Wide Area Network (WAN) best fits the needs of the consortium and most closely meets the requirements of the FCC Rural Health Care Pilot Program. MPLS is a fully meshed network allowing any to any communications and supports packet prioritization so time sensitive information will not encounter delays. Encryption will be used throughout the network for privacy and security. A helpdesk mechanism will be employed for the support and management of the network. Upon implementation, each Member will select the sites that need connection to the network and the bandwidth required. Upon award of NETC's application to the FCC Rural Health Care Pilot Program, NETC will be bound to the rules and funding commitment of the FCC. Estimated costs before and after the FCC subsidy have been provided below.

MPLS Network Costs

	1 st Yea	ar Capital*	Mo	nthly WAN Service
	Total Cost	Net Site Co	ost** Total Cos Ne	
T-1 (DS-1) (1.5 Mb)	\$18,500	\$2,715	\$175 - \$586	\$26 - \$88
T-3 (DS-3) (10 - 45 Mb)	\$33,700	\$5,055	\$750 - \$5,000	\$112 - \$750
GiC-E (1000 Mh)	\$34,450	\$5,168	\$7,500 - \$9,500	\$1,125 - \$1,425

^{*}Includes: (Router, equipment installation, WAN installation, network design study, infrastructure deployment, hardware and software maintenance, helpdesk and encryption support, and network management)

Internet2 Costs

The estimated FCC pilot price for Internet2 connectivity per site is \$20 per year.

Alternative **Technology** Network **Costs**

The networking connectivity for some Member sites may be best achieved by the installation of alternative technology (i.e. microwave, satellite, wireless, etc.).

^{**}These costs are based on a **15%** FCC subsidy of preliminary vendor surveys.

Estimated **per** site expense for alternative technology to connect to the NETC network:

Capital	Net	Monthly	Net
Cost	Capital Cost	cost	Monthly Cost
\$31,500to \$150,000	\$4,725 to \$22,500	\$100 to \$500	\$15 to \$75

Upon Application Approval

Upon FCC approval, ProInfoNet, an agent of NETC will: conduct the initial network design study; determine the final network design; write and submit the required RFP(s) for construction of the network; ensure compliance with normal Rural Health Care program procedures; review and analyze proposals received from vendors for construction of the network; assist Members in their determination of which sites within their organization need network connectivity and the order in which implementation would best he accomplished; manage the implementation (infrastructure deployment) of the selected vendors' network; assist NETC advisory boards charged with oversight of the ongoing operation of the network; submit and follow up on materials submitted for FCC reimbursement funding on NETC's behalf; and manage and administer the day to day affairs of NETC including accounting and bookkeeping functions.

By signing Proposal Two, you aeree to the following:

- 1. You will pay to NETC the sum of \$500.00 representing the balance of your application fee as soon as possible. This will qualify your organization as a member of NETC. Make checks payable to New England Telehealth Consortium and mail to New England Telehealth Consortium, c/o ProInfoNet, 145 Exchange Street, Suite 4, Bangor, Maine, 04401.
- 2. You will pay for project costs not covered by the FCC Rural Health Care Pilot Program.
- 3. You acknowledge the estimated costs of the project.
- 4. You will fax this signed Proposal Two back to ProInfoNet at 207-942-4852 no later than Friday, April 20, 2007.
- 5. You are not a participant in any other application to the FCC for the Rural Healthcare Pilot Program.
- **6.** You will become a member of NETC

Client	New England Telehealth
Consortium	
	By its Agent, ProInfoNet
Client Name	
Signalure	Signature
	James E. Rogers, Jr.
Printed Name	Printed Name
	ProInfoNet President
Title	Title
Date	

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Community Health & Counseling Services

Pickering, Jr seph H.

Printed Name

Executive Director

New England Telehealth

By its Agent, ProInfoNe

James E. Rogers, Jr.

Printed Name

ProInfoNet President

onsortium

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Down East Community Hospital

Client Name

Signatule

Printed Name

CEO

Title

Date

New England Telehealth Consortium

By its Agent, ProInfoNet

Signature

James E. Rogers, Jr.

Printed Name

ProInfoNet President

Title

Date

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New England Telehealt Consortium

Client Nam

Signature

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Date

ProInfoNet President

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Client	New England Telehealth Consortium
Houlton Regional Hospital	By its Agent, ProInfoNet
Thomas I Malle	Jam & Obruit
Signature	Signature
Thenas J. Makely	lames E. Rogers, Jr.
Printed Name	Printed Name
CEO	ProInfoNet President
Title 4/18/67	Title 4/20/07
Date	Date

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2. You will pay for project costs not covered by the FCC Rural Health C

3. You acknowledge the estimated costs of the project.

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4. You will fax this signed Proposal Two back to ProInfoNet at 207-942 Friday, April 20,2007.

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5. You are not a participant in any other application to the FCC for the A Pilot Program.

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6. You will become a member of NETC.

Client

New England Teleheal

By its Agent, ProInfoN

Consortium

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Daniel Roneill
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VICE President · Financi

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Date

James E. Rogers, Jr.
Printed Name

ProInfoNet President

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Date 1

Make checks payable to New England Telchealth Consortium and mail to New England Telehealth Consortium, c/o ProInfoNet, 145 Exchange Street, Suite 4, Bangor, Maine,

- 2. You will pay for project costs not covered by the FCC Rural Health Care Pilot Program. 3. You acknowledge the estimated costs of the project.
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- 6. You will become a member of NETC.

Client

The JASON Program

New England Telehealth Consortium

By its Agent, ProInfoNet

James E. Rogers, Printed Name

ProinfoNet President

Make checks payable to New England Telehealth Consortium and m Telehealth Consortium, c/o ProInfoNet, 145 Exchange Street, Suite 2 04401.

- to New England angor, Maine,
- 2. You will pay for project costs not covered by the FCC Rural Health
- e Pilot Program.
- 3. You acknowledge the estimated costs of the project.

- 852 no later than
- 4. **You** will fax this signed Proposal Two back to ProInfoNet at 207-94 Friday, **April** 20, 2007.

5. You are not a participant in any other application to the FCC for the Pilot Program.

al Healthcare

6. You will become a member of NETC.

Client

New England Telehea

By its Agent, ProInfol

Consortium

LRG Healthcare

Client Name

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EXECTING VICE PRESIDENT /CF G

Pate April 18, 2007

James E. Rogers. Jr.
Printed Name

ProInfoNet President

4/23/07

Make checks payable to New England Telehealth Consortium and mai to New England Telehealth Consortium, c/o ProInfoNet, 145 Exchange Street, Suite 4, Bangor, Maine, 04401.

- 2. You will pay for project Costs not covered by the FCC Rural Health Care Pilot Program
- 3. You acknowledge the estimated costs of the project.
- 4. You will fax this signed Proposal Two back to ProInfoNet at 207-942 4852 no later than Friday, April 20,2007.
- 5. You are not a participant in any other application to the FCC for the Rural Healthcare Pilot Program.
- 6. You will become a member of NETC.

C	lie	nt

Maine General Health

Client Name

Signature

Printed Name

Sorios Vice President JCIE

9/19/07

Date

New England Telehealth Consortium

By its Agent, ProInfoNet

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James E. Rogers, Jr.
Printed Name

ProInfoNet President

Title

Date

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- 2. Prior to the **first** annual **meeting** of Members, your liability is **limited** to the \$500.00 application fee, **unless** all members have been notified and approved of additional expenditures. After the first annual meeting of Members, you **will** pay for your share of all project costs not **covered** by **the** FCC Rural Health Care Pilot Program, that **are** attributable to your site(s) network termination(s). **Your maximum** amount of liability for un-allocatable network costs **is** Twenty Thousand Dollars (\$20,000.00).
- 3. **You** acknowledge the estimated costs of the project.
- 4, You will fax this signed Proposal Two back to ProInfoNet at 207-942-4852 no later than Monday, April 30,2007.
- 5. **You** are not **a** participant **in** any other application to the FCC for the Rural Healthcare Pilot Program.
- 6. You will become a member of NETC.

Client	New England Telehealth Consortium
Mary Hitchcock Memorial Hospital	By its Agent, ProInfoNet
Signature Office A Johnson Printed Name Printed Name	Signature James E. Rogers, Jr.
Title 4 27 7 Date	ProInfoNet President Title Date

By signing Proposal Two. You agree to the following:

1. You will pay to NETC the sum of \$500.00 representing the halance fee as soon as possible. This will qualify your organization as a mell

our application of NETC. o New England angor, Maine,

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al Healthcare

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Client

Maine Primary Care Association

Cljent Name

Signature

KEVIN A.

Printed Name

EXECUTIVE DIRECTOR

4/18/07

New England Telehea

By its Agent, ProInfoNet

Signature

James E. Rogers, Jr. Prinred Name

ProInfoNet President

Date

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I. You will pay to NETC the sum of \$500.00 representing the balance of y fee as soon as possible. This will qualify your organization as a member Make checks payable to New England Telehealth Consortium and mail Telehealth Consortium, c/o ProInfoNet, 145 Exchange Street, Suite 4, F 04401.

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2. You will pay for project costs not covered by the FCC Rural Health Car

ilot Program

3. You acknowledge the estimated costs of the project.

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4. You will fax this signed Proposal Two back to ProinfoNet at 207-942-4 Friday. April 20, 2007.

5. You are not a participant in any other application to the FCC for the Ru Pilot Program.

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6. You will hocome a member of NETC

Client

Department of Administrative and Financial Services, Office of Information Technologies, **Maine State Government**

Client Name

New England Telehealti By its Agent, ProInfoNe

Signature

James E. Rogers, Jr. Printed Name

ProInfoNet President

4/19/07

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		Make checks payable to New England Telehealth Consortium, c/o ProInfoNe 04401.		lew England or, Maine,		
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	4.	You will fax this signed Proposal Two Friday, April 20, 2007.	back to ProInfoNet at 207-942-4	no later than		
	5.	You are not e participant in any other Pilot Program.	application to the FCC for the Rw	Tealthcare		
	6.	You will become a member of NETC.				
	Clien	t	New England Telehealth	onsortium		
	Client	neHealth Name Juré	By its Agent, ProInfoNet Signature James E. Royers, Jr.	1		
	Printe	a Name	ProinfoNet President			
	Title	12/2007	Title 4/27/67			

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New England Telehealth Consortium By its Agent, ProInfoNet Maine Health Alliance James E. Rogers, Jr. Printed Name ProInfoNet President

Make checks payable to New England Telehealth Consortium and mail to New England Telehealth Consortium. c/o ProInfoNet, 145 Exchange Street. Suite 4, Bangor, Maine, 04401,

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Client

Martin's Point Health Care

Signature

WM. DOUG CAS SWITH

Printed Name

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Title

4/20/07

Date

New England Telehe

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By its Agent, ProInfo

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Stenature

James E. Rogers. Jr. Printed Name

ProInfoNet President

4/20/07

2. You will pay your share project costs not cover Program, if you elect the Make checks payable to New England To Telehealth Consortium, c/o ProInfoNet, 04401. for project costs not covered. 3. You acknowledge the estimated costs of 4. You will fax this signed Proposal Two be Friday, April 20,2007. 5. You are not a participant in any other ap Pilot Program.	elehealth Consortium and mail 145 Exchange Street, Suite 4, B and the FCC Rural Health Carthe project. ack to ProInfoNet at 207-942-4	to New England angor, Maine, e Pilot Program.	es) of Care p, am. AMA	the ot
6. You will become a member of NETC.				
Client	New England Telehealth	Consortium		
Mercy Hospital Client Name	By its Agent, ProInfoNe			
Michael R. Huchey Printed Name	James E. Rogers, Jr. Printed Name			
Chref Financial Offices Tille 42407 Dale	ProInfoNet President Title 4/24/07 Date			

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Client Name	7
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Signature	Rody

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New England Telehealth Consortium

By its Agent, ProInfoNet

James E. Rogers, Jr. Printed Name

ProInfoNet President

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Client

Millinocket Regional Hospital

Client Name

Printed Name

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Title

Date

New England Telehealth Consortium

By its Agent, ProinfoNet

Signature

James E. Rogers, Jr. Printed Name

ProInfoNet President

4/27/07

Title

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- 6. You will become a member of NETC.

Client	New England Telehealth Consortium
MONADARCK COMMININ HOSPITAL	By its Agent, ProInfoNet
Client Name	Jan E Byer
Signature	Signature
Printed Name	James E. Rogers, Jr. Printed Name

 $\frac{\text{CEO}}{\text{Title}}$ $\frac{4/24/07}{24/07}$ ProInfoNet President

4/24/07

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Mount Desert Island Hospital

Client Name

Arthur J. Blank

Printed Name

President/CEO

Title

Date

New England Telehealth Consortium

By its Agent, ProInfoNet

James E. Rogers, Jr.
Printed Name

ProInfoNet President

Title

Data